



# Youth Employment Centre

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THE CITY OF CALGARY

## **YEC scholarship application**

### **Eligibility criteria**

- Must be working on or have completed career planning or job search activities with an employment counsellor at the Youth Employment Centre.
- Must plan to enroll in either an accredited post-secondary institution, apprenticeship, training or upgrading program for a minimum of one semester within one year of this application.
- Must not have been a previous winner of the scholarship.
- Must not be related to staff at the Youth Employment Centre.

### **How to apply**

Submit the application form and all attachments to:

**Scholarship Committee**  
**The City of Calgary Youth Employment Centre**  
**200, 315 10th Ave. S.E.**  
**Calgary, AB T2G 0W2**

or apply online at [nextsteps.org/yec](http://nextsteps.org/yec).

### **Application deadline is June 30th.**

Scholarship recipient will be selected and notified in July.

### **Selection criteria**

All applications will be evaluated by a selection committee appointed by the Youth Employment Centre.

Recipients will receive one cheque made payable to the educational institution selected for enrollment.

## Personal information

Surname \_\_\_\_\_

Given name and middle initial \_\_\_\_\_

Mailing address (include apt. or box number) \_\_\_\_\_

\_\_\_\_\_

City/town \_\_\_\_\_

Province \_\_\_\_\_ Postal code \_\_\_\_\_

Area code \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

Birth date (dd/mm/yyyy) \_\_\_\_\_ Gender  M  F

Your employment counsellor's name is? \_\_\_\_\_

## Educational information

Which institution will you be attending? \_\_\_\_\_

What program will you be enrolled in? \_\_\_\_\_

What year of study will you be enrolled in?

1st  2nd  3rd  4th  Other

What is the length of your program?

1 yr.  2 yrs.  3 yrs.  4 yrs.

With what degree, diploma or certificate will you graduate? \_\_\_\_\_

\_\_\_\_\_

When does your program start?

Month \_\_\_\_\_ Year \_\_\_\_\_

When will you complete your program?

Month \_\_\_\_\_ Year \_\_\_\_\_

How did you hear about the scholarship?

school    YEC counsellor    YEC website    other

### **Services used at YEC**

1. Select all the services used at the YEC:

- Résumé writing/interview preparation skills.
- Accessed job boards.
- Developed a portfolio.
- Took training programs (CSTS, WHMIS, First Aid, Rig Up, E-learning).
- Completed interest inventories (The Strong, MBTI, CDMS).
- Information interview and job shadow participation.
- Explored various options for school (e.g. courses/training).
- Utilized library resources.
- Researched occupational profiles (e.g. Alis website).
- Discussed and worked on career planning process.

### **Scholarship questions**

(Attach a separate sheet with your answers.)

1. Explain how YEC assisted you with your job search or career plan.
2. Explain why you want to study your program.
3. Why do you feel you should receive this scholarship?
4. Attach a targeted résumé to your application form. (Please review your résumé with your employment counsellor.)

## Declaration of applicant

### I have read and understood the instructions and declare:

- a) All information provided is true and complete (and I understand it is subject to audit).
- b) I will be a student at the institution named for the period stated.
- c) I will immediately notify the office of the Youth Employment Centre Scholarship Program in writing if I withdraw from studies prior to completing my program.
- d) I agree to give YEC permission to use my name for promotional opportunities.

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Signature of applicant (in ink)

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Today's date (in ink)

The personal information of this form under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act (FOIP Act)*, as being directly related to and necessary to determine your eligibility for the Youth Employment Centre's Scholarship Program. If you have any questions about the collection of this information please contact the Youth Employment Centre Scholarship Program, Second Floor, 315 10th Ave. S.E., Calgary, Alberta, T2G 0W2. Phone: (403) 268-2490.